Yale University
Beinecke Rare Book and Manuscript Library
P.O. Box 208240
New Haven, Connecticut 06520-8240

Request for Beinecke Classroom

Course Number: _____ Course Title: _____

Instructor's Name / Email: _____

Professor responsible for the course(if different from above): _____

Date of Class: _____ Time: _____ Number of students:_____ Room: _____

You will receive confirmation of your request within 1-2 working days. Call Beinecke Public Services: 203 432-2972 or email beinecke.library@yale.edu with any questions or changes.

List of Materials for Class Exhibit

Do you want these materials to be held on Reserve after the Class Exhibit date? : Yes ___ No __

Include below the bibliographic data for each item that you wish to exhibit during class time. You may also place items on reserve for students to use individually in the Reading Room. Please contact a Public Services Librarian when placing items on reserve to discuss how material will be handled and review **Guidelines for the Use of Seminar Rooms.**

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