

SCOPA MEETING MINUTES

Beinecke Rare Book and Manuscript Library, Room 28
Wednesday, April 16, 2008, from 3:00-4:00 PM

Present: Tom Bolze (presiding), Ian Bogus, Suzanne Estelle-Holmer (recording), Ping Fu, Tachtorn (Wheat) Meier.

Absent: Nisa Bakkalbasi, Hongbin Liu, Matthew Mason

1. Minutes from the April 2, 2008 meeting were approved.

2. Forums

Upcoming Forums

Collaborative Development of Visual Literacy Tools"

Ian McDermott, Visual Literacy Instruction Fellow; Barbara Rockenbach, Director of Undergraduate and Library Research Education; Danuta A. Nitecki, Associate University Librarian for Public Services, Library Teaching and Learning

May 8, 2008, 2:00-3:30 PM, SML Lecture Hall

Forum Responsibility: Wheat confirmed the Lecture Hall. Everything is ready for May 8.

Tom reported that there was a misunderstanding with the Langston Hughes forum. The speaker will not be coming to Yale until May, 2009.

Status on Forums Under Development

Grant Forum

Ian confirmed the date with Stacey Maples

Thursday May 15th at 1:15-2:30 PM. SML Lecture Hall

Forum responsibility: Ian and Nisa

New Librarian Orientation

Wednesday, May 28 2008, 11:30 AM - 1:00 PM, SML Lecture Hall

Forum responsibility: Ping, with guidance from Suzanne

Ping received the names of new professional hires from Andrew Gray. Suzanne noticed that Eva Guggemos, a former clerical and technical who recently became a professional was missing from the list. Ping will send us the names so that we may uncover other omissions.

We may want to consider the materials we provide in the folders. The one thing people have rated low in the questionnaire is the materials in the folders. We perhaps need to explain better their connection to the orientation program.

Podcasting Forum

Forum responsibility: Suzanne

Suzanne has had trouble getting a commitment from Paul Lawrence at CMI. We may have to postpone this until next fall or follow other leads.

Getting Published
Forum Responsibility: Suzanne

Suzanne has lined up panelists, but we seem to have a plethora of forums in May. Should we postpone until September?

New Finding Aid Platform
Schedule for early September 2008
Forum Responsibility: Matt

3. Subcommittee Updates

Publications Subcommittee:

Tom reported that there have been requests to list sound recordings and a podcast on the publications web site. It was decided that the recording was a performance and not an academic publication. The case of the podcast is a bit more ambiguous, due to circumstances surrounding the nature of this particular podcast and the fact that it is derived from sound recordings that were included as supplements to a recently-published monograph. The decision was to permit citation of the podcast in this instance but to revisit the matter if podcast requests multiply and the need for a clear-cut policy becomes pronounced.

Communications Subcommittee:

Website Updates and Maintenance

Ping Fu reported that he still does not have authorization to upload to the SCOPA web site. It was suggested that he contact Ernie Marinko for authorization.

Mentoring Subcommittee:

Suzanne and Wheat had a meeting today with Diane Turner and Karen Kirchener to discuss moving forward with improvements to the mentoring program. It was suggested that we start off with a mentoring forum, which would explain mentoring and encourage staff to participate. Suzanne and Wheat would like to have this forum in May, but scheduling is tight. We will work with Karen and SML Lecture Hall schedule to set a date.

Meeting adjourned at 4:00 PM.