

SCOPA meeting minutes
September 12th, 2007
SML 409

Present: Kelly Barrick (recorder), Thomas Bolze, Suzanne Estelle-Holmer, Geoffrey Little (guest), Hongbin Liu, Matthew Mason, Jennifer Pollock, Este Pope (convener)

Announcements

Este thanked everyone for their assistance in planning forums during her maternity leave. She also introduced Geoffrey Little, Communication and Development Associate.

Update on library school reception

Reminder: Thursday, October 18th, 1:30-3:30pm, SML Lecture Hall & Memorabilia Room
This will be open to the entire Yale University community. So far six schools have confirmed attending – Southern CT, Simmons, Palmer, URI, Drexel, and UIUC. There will be alumni representatives from Toronto, Indiana, Pitt, Wisconsin, and Syracuse.

Suzanne will contact the dean from SCSU to speak for about 5 mins on the changing nature of the role of LIS education to begin the reception. She will also Alice to speak for 5 mins and for Diane to review for 5 mins how the Learning Plans, etc. can assist staff in attending library school.

Geoffrey will need a description of the event along with a list of the schools being represented by the beginning of October. Este volunteered to do this.

Jen reported that she spoke with Bridget (Library Admin.) regarding set-up who said that there will be charges for custodial assistance with moving chairs in and out of the Lecture Hall between events and Este said that there is money in the SCOPA budget for this. There will be 8 table in the Lecture Hall and 2 tables for food in the Memorabilia Room. Skirts and tablecloths for the two tables in the MR will be ordered from Catering (via Kelly).

A suggestion was made for name tags to be made for all school representatives. Also to have blank name tags and markers for people to make their own. **Did someone volunteer to do this?**

Tom suggested making a hand-out with all the attending school's URLs listed. Tom has volunteered to do this as well as to have this posted to the SCOPA web site after the reception.

Forum updates

Promotion Forums (Tom)

Oct. 3rd – 2-3pm

Oct. 11th – 2-3pm

Nov. 5th – 2:30–3:30pm

Librarian's Report to the Staff Forums (Matt)

Oct. 16th – will take place in SML "spoon"

Oct. 23rd – Medical School, Beaumont Room

There will be fruit platters and beverages for these.

Grant writing forum, Sept. 19th (Jen)

Melissa Wisner will be replacing Jen W. as a speaker; Jen will send out another reminder email

Heather MacNeil, Sept. 25th (Matt)

SCOPA will reimburse expenses; Matt is waiting to see if BRBL will provide refreshments

Tim Powell - University of Pennsylvania, Nov. 5th (Tom)

10:30pm,

New Library Professionals Orientation – Dec. 5th – 11-1:30pm – SML, Lecture Hall (Suzanne) ---** Be sure to mark on your calendars

Future forums

Tom asked whether we should consider scheduling a talk by Dorothy Woodson on Africa for Black History in February. The group agreed this was a good idea.

Este was contacted by Beth Beaudon at AMEEL who is interested in doing a forum. Suzanne Estelle-Holmer will follow up on this.

Subcommittee updates

Grants

It was agreed that SCOPA grants should be made available to all C&T level staff as long as their supervisor approves this before the staff applies for the grant. Este will ask for Diane's approval on this.

Next meeting: September 26th, SML 411; Recorder: Thomas Bolze