WORKSTATION LANGUAGE SETTINGS

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Adding/Changing Keyboard Language settings

1. Begin by selecting Start / Settings / Control Panel / Regional and Language Options. Initially, the dialog box will appear as in this example:

![Regional and Language Options dialog box]

2. Click on the Languages tab and then click on the Details button. A new dialog box will appear:
3. Click on the Add button to use different keyboard layouts.

From the pull-down menu for Input language, choose Arabic (Egypt) or any other language needed such as French, Spanish, etc. Click OK for each keyboard language added.

4. After clicking on OK, you will return to the previous dialog box. Click on Apply and then OK to activate your changes. Once you do this, you should see a new icon in the status bar on the bottom right of the monitor showing “EN” for English, as your default keyboard language.

5. Click on OK twice to exit this function.
Settings for using Sakhr OCR software

1. Begin by selecting Start / Settings / Control Panel / Regional and Language Options.

2. Click on the Languages tab.

3. As seen in the example above, install RTL support and un-click East Asian languages.

4. Click on the Advanced tab.
5. Select an Arabic Language for the non Unicode program (Sakhr) as seen in the example above. From the pull-down menu for Input language, choose Arabic (Egypt).

6. Click on Apply and then OK to activate your changes. You may need to restart your computer if prompted.

7. Click on OK twice to exit this function.